

# MINUTES

## Regular Meeting BOARD OF TRUSTEES

Vernon College  
February 10, 2021

The Board of Trustees of Vernon College met on Wednesday, February 10, 2021 at 11:30 a.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas with the following present: Dr. Todd Smith – Chairman; Mr. Bob Ferguson – Vice-Chairman, and Mrs. Ann Wilson – Secretary. Other board members in attendance were Mr. Irl Holt, Mrs. Vicki Pennington, Mr. James Brock and new appointed member Mrs. Betsy Smith.

Others present were Dr. Dusty R. Johnston, President; Dr. Elizabeth Crandall, Vice President of Instruction; Mrs. Shana Drury, Dean of Instructional Services; Ms. Betsy Harkey, Director of Institutional Effectiveness; Mrs. Mindi Flynn, Vice President of Administration; Mrs. Criquett Scott Chapman, Student Success Pathway Director; Mr. Kevin Holland, Director of Campus Police; and Ms. Mary King, Administrative Secretary to the President. No guests were present.

Chairman Smith called the meeting to order at 11:30 a.m.

### Consent Agenda

Mrs. Wilson made the motion, seconded by Mr. Ferguson to approve the Consent Agenda containing the *Minutes of the January 13, 2021 Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Public Comment – No one was present to make comments.

### Action Item A

Mr. Holt made the motion, seconded by Mr. Ferguson to appoint Mrs. Betsy Smith as a board member in the position vacated by the resignation of board member Mrs. Anne Spears. The motion carried unanimously.

### Action Item B

No motion necessary. The newly appointed board member, Ms. Betsy Smith signed the Statement of Officer and was administered the Oath of Office by board secretary Mrs. Wilson. Dr. Smith welcomed Mrs. Smith.

### Action Item C

Mrs. Flynn presented the *Financial and Investment Reports as of January 31, 2021*. Mr. Ferguson made the motion, seconded by Mrs. Wilson, to approve the Vernon College year to date and monthly financial and investment reports as presented by the Chief Financial officer. The motion carried unanimously.

### Action Item D

Mr. Holt made the motion, seconded by Mr. Ferguson to approve Edgin, Parkman, Fleming, and Fleming, PC as the *Independent Auditor to Conduct the Annual Audit for the Year Ending August 31, 2021* at the price of \$47,800 as presented by Mrs. Flynn. The motion carried. Mrs. Smith abstained from voting due to conflict of interest.

### Action Item E

Mrs. Wilson made the motion, seconded by Mr. Holt to approve the following *Proposed Room and Board Rates for 2021-2022* as presented by Dr. Johnston. The motion carried unanimously.

Fall	\$500 room	\$1745 meal plan (77 days)	\$2245 total room and meal plan
Spring	\$500 room	\$1768 meal plan (78 days)	\$2268 total room and meal plan
Summer	\$200 room	no meal plan	

### Action Item F

Mrs. Pennington made the motion, seconded by Mrs. Wilson to approve the *Proposed Tuition and Fee rates for 2021-2022* as presented by Dr. Johnston. The motion carried unanimously.

### Action Item G

Mr. Holt made the motion, seconded by Mr. Ferguson to approve the *2021-2022 Academic Calendar* as presented by Dr. Crandall and the calendar committee. The motion carried unanimously.

### Action Item H

Mr. Ferguson made the motion, seconded by Mrs. Wilson to approve the *2021-2025 Strategic Plan* as presented by Ms. Harkey. The motion carried unanimously.

### Action Item I

Mr. Ferguson made the motion, seconded by Mr. Holt made the motion to approve the *Tax Abatement application from Tyson with the exact same agreement details as approved between Tyson, the City of Vernon, and Wilbarger County* as presented by Dr. Johnston. The motion carried unanimously.

### Action Item J

Mr. Holt made the motion, seconded by Mrs. Pennington to approve the bid from Joe Rogers, Rogers Lodging, to purchase an approximate 3.41 acre tract of land that is north of the Augustan Apartments and this side of the Holiday Inn for the price of \$140,001.

### Action Item K

Mr. Ferguson made the motion, seconded by Mr. Holt to approve the resale of the *Tax Resale Deeds* for the tax foreclosure properties held in trust by the City of Vernon as presented by Dr. Johnston. The motion carried unanimously.

### President's Report/Board Discussion Items

VC Foundation meeting update – Dr. Smith reported on the Vernon College Foundation Quarterly Meeting held January 21, 2021 at Century City Center. The Foundation reviewed and accepted the College Foundation audit and the 990. The Foundation continued the spend rate for the Foundation scholarships at 5%. The Foundation also approved \$30,000 grant for Catching the Future Dual Credit Scholarship program. In addition, a \$10,000 grant for those schools that participate in the College Connections Dual Credit program where the College matches the funds 1 to 1. Mr. Eric Robb presented an overview of our investments. Dr. Johnston presented his report. Michelle Alexander presented the philanthropic report and Vice-President Mindi Flynn reviewed the financial reports.

Student Success Data Fact Update – Enrollment Update – Dr. Johnston presented the Enrollment report as the Student Success Data Fact for February. The report shows the comparison for Spring 2020 versus Spring 2021. He stated that, as predicted, the headcount is down 11.56% across all locations. Internet enrollments jumped up 39.04%. Our contact hours were down only 8.13%. As with other community colleges, this is a significant impact due to COVID-19. We will see how it rebounds.

Athletic Student GPA report – Dr. Johnston presented the Athletic Student GPA report stating it was a good fall semester for the athletes. He appreciates the athletic director and the coaches staying on top of utilizing study hall for those students who don't have a strong GPA, and the early alert system where faculty note those students who might need assistance academically.

Dr. Johnston presented the Reminder of upcoming events:

- (1) TCCTA Conference – Virtual—February 5, 12, 19, & 26, 2021
- (2) Vernon College Foundation Online Auction – March 9-11, 2021
- (3) March Board of Trustees meeting – Wednesday, March 10, 2021
- (4) Spring Break – March 15-19, 2021

The president also added the Vernon College theatre Ensemble will hold another LIVE performance on KVWC on March 5 & 6 at 7:00 pm.

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

A. Personnel –

**Motion # 1** – Mr. Holt made the motion, seconded by Mrs. Wilson to approve the following personnel changes as detailed on the Item 6 Personnel Sheet and recommended by the president. The motion carried unanimously.

Employment

1. Trent Troxell, Assistant Baseball Coach – Vernon Campus, effective January 4, 2021
2. Michael Ellerkamp, Technology Support Specialist, effective February 1, 2021
3. Ashley Burnham, Evening/Sat PBX Operator/Admin Assistant – CCC, effective February 1, 2021

Resignation

1. Sabre Sharp, A D N Administrative Assistant – Vernon Campus, effective February 3, 2021
2. Sonya Roberts, LVN Instructor – CCC, effective May 31, 2021
3. Douglas Anthony, Custodial Technician – Vernon Campus, effective February 26, 2021

Retirement

- A. James C. Anthony, Grounds Supervisor – Vernon Campus, effective March 31, 2021

B. **Motion # 2** – Mr. Brock made the motion, seconded by Mr. Holt to approve the extension of the following Vice President and Dean Contracts for one year for a two-year contract dated September 1, 2021 - August 31, 2023. The motion carried unanimously.

Dr. Elizabeth Crandall – Vice-President of Instructional Services  
Mrs. Mindi Flynn – Vice-President of Administrative Services  
Mrs. Kristin Harris – Dean of Student Services  
Mrs. Shana Drury – Dean of Instructional Services

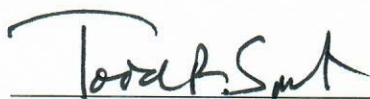
Closed Session: Mr. Ferguson made the motion, seconded by Mrs. Pennington to go into closed session at 12:26 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074, to discuss personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.

To - Conduct Evaluation of College President and Consider Extending Contract for one additional year (September 1, 2021-August 31, 2024)

Open Session: Mr. Ferguson made the motion, seconded by Mrs. Wilson, to reconvene at 12:50 p.m. in open session. The motion carried unanimously.

C. **Motion # 3** – Mr. Holt made the motion, seconded by Mr. Brock to approve the president’s contract for Dr. Dusty R. Johnston for one year for a three-year contract dated September 1, 2021 – August 31, 2024. The motion carried unanimously.

There being no further business Mrs. Wilson made the motion, seconded by Mr. Holt to adjourn the meeting at 12:51 p.m. The motion carried unanimously.



Dr. Todd Smith, Chairman



Mrs. Ann Wilson, Secretary